



National University of Modern Languages

Academics Branch

(Student Guidelines)

Transfer of Students within NUML Campuses

- a. No transfer be accepted in 1st semester
- b. No transfer will be allowed to individuals involved in disciplinary activities.
- c. Transfer from one regional campus to another and similarly from main to regional campus is allowed subject to approval by the competent authority.
- d. Transfer from a regional campus to main campus can only be considered on the basis of transfer of father/husband/guardian which necessitates move of family from one station to another with the following conditions: -
 - i. Evidence of transfer father/husband/guardian on letter head pad duly signed & stamped by the parent department.
 - ii. Student will only be accommodated in **afternoon shift at main campus**, provided he/she meets the minimum merit in the relevant discipline of the main campus.
 - iii. Request for transfer must be forwarded on prescribed proforma to this effect.
 - iv. No transfer case will be entertained without prior due scrutiny as stipulated by the main campus NUML. RDs will scrutinize and forward the case with clear and justified recommendations to NUML main campus for decision and transfer. Once the decision is conveyed implementation will be accordingly affected.
 - v. Cases will be moved for consideration well in time. Departure formalities and movement of the applicant will only be affected once approval has been communicated.

For any query or further clarification, please contact @ 051-9265118,051-9265119